

## Member Development Group

At a meeting of the Member Development Group held on 20th July 2022  
held remotely via Microsoft TEAMS

**Present:** Councillors B. Gilligan, A. Lowe, A. Teeling, D. Thompson and P. Wallace.

**Officers:** K. Mackenzie and A. Scott.

**Apologies for absence:** Councillors V. Begg, J. Bradshaw, I. Bramwell, T. McDermott, M. Ratcliffe and T. Stretch.

|               |  |  |
|---------------|--|--|
| <b>MDG 7</b>  | <b>NOTES OF THE LAST MEETING</b>   |  |
|               | The notes of the last meeting held on 10 February 2022 were approved as a correct record.  |  |
| <b>MDG 8</b>  | <b>APPOINTMENT OF CHAIRPERSON</b>  |  |
|               | <p>It was moved, seconded and agreed by the group that Councillor Angela Teeling be appointed as Chairperson of the Group.</p> <p>Members of the group noted that Angela had joined Kathryn on both dates of the new Member Induction on 11 and 12 May 2022. The new Members had provided very positive feedback and thanked all officers and Mentors for their time.</p>  |  |
| <b>MDG 9</b>  | <b>REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS</b>   |  |
|               | <p><b>LOD2 – Number of Members with a Member Action Plan (MAP)</b></p> <p>The Number of Members with a MAP to date since the election of May 2022 was 54. MAPs had been given to all newly elected Members for completion. The other 51 Members would also be sent MAPs electronically for their annual review later on in the year.</p> <p><b>LOD3 – Percentage of Members attending at least one organised training event in the current financial year.</b></p> <p>Since May 2022, 39% of Members had attended at least one training and development event. The target was 100% for the year 2022-2023.</p> <p>Face to face and TEAMS training would resume later on in the year.</p> |  |
| <b>MDG 10</b> | <b>LEARNING AND DEVELOPMENT UPDATE</b>   |  |
|               | The Chairperson asked the Group what they felt Member Development involved. The group agreed it was keeping up to date with current issues and everyday learning as a Councillor, not just attending more formal training and development. Mentoring was discussed as a very important part of the programme in Halton. The Group noted that should any Members or senior Officers wish to be considered as a new Member Mentor, there was an eLearning course on offer.   |  |

|               |  |  |
|---------------|--|--|
|               | <p>Familiarisation visits to parts of the authority to see how they worked in practice were also welcomed by the group. A holistic approach of refresher courses and e-learning was welcomed for the future.</p> <p>There was a number of eLearning courses on offer for Members via the eLearning portal on the Intranet. If any Member needed assistance they should contact Alison Scott or contact training reception via the following link - <a href="mailto:Trainrec.Trainrec@halton.gov.uk">Trainrec.Trainrec@halton.gov.uk</a></p> <p>Members noted the offer was comprehensive and convenient to complete, as courses could be paused and finished when convenient. This included areas such as stress management, mindfulness, safeguarding for children and adults and unconscious bias.</p> <p>Members of the group noted that sessions had recently been held for Members as follows:</p> <p>Emergency Planning – 23 June via TEAMS<br/>Regulatory Committee training – 14 July<br/>Development Management Committee training – 11 July</p> <p>Local Government Finance would be held on 2 November at 5.30pm via TEAMS for all Members.</p> <p>Members were reminded of the North West Employers offer available with details on their website <a href="https://nwemployers.org.uk/">https://nwemployers.org.uk/</a> Members could find details of their seminars on offer and LGA workbooks.</p> |  |
| <b>MDG 11</b> | <b>ANY OTHER BUSINESS/MEMBER SUPPORT ISSUES</b>  |  |
|               | <p>Members were reminded to pass Kathryn training details she may not be aware of, which could be added to their personal record, for example school governor training.</p> <p>Kathryn would circulate the current Member Action Plan to the group, seeking any amendments/ updates for use later in the year.</p>   |  |
| <b>MDG 12</b> | <b>DATE OF THE NEXT MEETING</b>  |  |
|               | <b>RESOLVED:</b> The next meeting to be held in October/November 2022 at a date to be arranged to be held remotely via TEAMS.  |  |
|               | The meeting closed at 6.00pm   |  |